**PHNA Board Meeting Minutes**

**7/11/2018**

1. Board Members in Attendance: Trevor Armstrong, President; Charles Heimsath, President-Elect; Barbara Hunt, Secretary; Jane Hayman, Bylaws/Policies and Procedures, Ben Fauber, Government Affairs, Marion Forbes, Environment Committee. Not in attendance: Frank Walsh and Ron Unger.
2. Call to order at 7:10 pm; verify attendance and establish quorum. Completed.
3. Reviewed agenda.
4. Reviewed and approved May minutes.
5. Office Reports
6. President Trevor Armstrong reported that over $15,000 is in the Keep Austin Beautiful account, designated to be used on the triangle parks (not including Hartford Park). This is not enough money to do the work that needs to be done, but there are people who have said they will donate, once the work begins. Trevor will check on the progress of the parks in August.
7. Vice President Charles Heimsath reported that he had received a catering bid for the neighborhood picnic from Rudy’s. It includes 3 meats, 2 sides, chopped beef for the kids, plate packs, and drinks for 250 people and totals $2,075. All agreed that this was worth considering.
8. Secretary Barbara Hunt – No report.
9. Treasurer Frank Walsh – No report.
10. Treasurer Elect Ron Unger – No report.

VI. Committee Reports

1. Communications Committee – Jane Hayman has been looking for a web master and has found one who will charge $100/month for 3 months. This person will update the website and teach Jane to maintain it. She said that we need to change the photos on the website to include people and human interest. They should show more life in the neighborhood.
2. Bylaws and Policies and Procedures Committee – Jane Hayman said that her committee has met and come up with a plan to simplify the election process. Voting will be shortened to 6 weeks: 2 weeks to collect nominees, 2 weeks to vet them, and 2 weeks for everyone to vote on them. The picnic will be the end of voting. The first Board meeting will take place no later than the first week in December. This change was approved by the Board.
3. Environment Committee – No report.
4. Traffic and Safety Committee – Trevor Armstrong said that he had wanted to wait until after the Memorial Day holiday to see if anyone would contribute to the Security fund. Very few contributions were received following two fundraising emails to the neighborhood email list. As a result, PHNA gave Sentry Security 30 days notice to cancel the service, through Jul 25th. The Board voted to cancel the security patrol and notify the neighborhood. Following the meeting, Trevor sent an email to inform the neighborhood and stating that the board is open to the Security Patrol returning in the future, but that a member of the neighborhood would need to take an active role in maintaining the fund and fundraising.
5. Government Affairs Committee – Ben Fauber reported on CodeNext. He said that the petition to put it on the November ballot has been brought before a judge and a decision should be made within the next month or so. The question is that it may be a zoning issue or it may be something else.
6. Insurance – Jane Hayman reminded the Board that the insurance policy comes up for renewal in November and we need to decide whether to change it or eliminate it. The fact that the Board was in charge of money for the Security Patrol raised our insurance rate. Also, any dues that come in now will be applied to 2019.
7. Social Committee – Barbara Hunt reported that she had met with Toni Willemon and they had discussed picnic entertainment. Toni said that she would inquire about bouncy houses from someone she knows, and she would try to come up with other games. Jane proposed a dog parade to provide a fun event and possibly attract more members of the neighborhood. Charles added that we need bouncy houses to draw people. Barbara reported that a representative from Renewal by Anderson wants to give a cash donation as well as provide a face painter, possibly a photo booth, and other games. Barbara had a bid on making signs to advertise the picnic. It was agreed that the sign needs to be larger than 18”x24”, the size of the garage sale signs, and have contrasting colors that stand out and are easily read.
8. No open forum
9. Old Business – None
10. New Business - None
11. The meeting was adjourned at 8:30 pm. The next meeting will be on Wednesday, August 8, at 6:30pm, at the home of Trevor Armstrong, 1503 Westover.