

PHNA  
July Board Meeting Minutes  
July 17, 2019

- I. Trevor Armstrong called the meeting to order at 6:01 pm on Wednesday July 17, 2019. Board members Trevor Armstrong, Jane Hayman, Charles Heimsath, Ron Unger, John Volz and Frank Walsh were present and a quorum was established.
- II. There were no presentations or discussions by outside groups
- III. Trevor Armstrong reviewed the agenda and requested that the social committee update be presented in the President's report.
- IV. The June minutes were reviewed, corrected and unanimously approved
- V. Officer Reports:
  - a. President's Report:
    - i. Trevor said that the planning for the picnic was progressing well. Two sponsors (at \$500 each) have offered to underwrite the picnic this year as they had in 2018. The offers to sponsor from Renewal by Anderson and Grande Communication were unanimously approved. Trevor has also contacted the booking agent for Mr. Will and verified that he is available on October 27<sup>th</sup>. His fee is normally \$1,500 and there was concern expressed among the board that this was too high. The possibility of receiving a Texas Commission on the Arts (TCA) grant was discussed and Frank Walsh said he would follow up on that. Trevor said he will contact Ms. Mueller to discuss placement of the porta-potty.
    - ii. Trevor has contacted Hilary and Lisa and they said they cannot oversee the carriage ride this year. He has also called Holly Longham but has not yet received a response. Additional names were suggested and the board members will try to find a realtor who might be interested due to the neighborhood exposure that the activity would provide. The board members discussed the possibility of setting December 8<sup>th</sup> as the date for the carriage rides. An email blast will be sent next week that provides a link to the membership page and specifies the Picnic date of October 27<sup>th</sup>.
  - b. President Elect report:
    - i. Jane said that she wrote an article for the "In The Heights" July newsletter, in which asks residents to become more involved in neighborhood activities.
  - c. Secretary Report:
    - i. Charles said there was no Secretary report
  - d. Treasurer – Ron Unger:
    - i. Ron provided the financial report for June. One new member joined for \$30.00 and the bookkeeping and "Stripe" expenses totaled \$81.17. (Stripe is the online payment processing

company we are using instead of PayPal) The account balance at the end of June was \$4,961.90.

e. Treasurer Elect – John Volz said there was Treasurer no report

VI. Committee Reports:

a. Communications:

b. Bylaws/Policies & Procedures Committee:

i. Charles reviewed some changes offered by Ron Unger and John Volz. All proposed edits were adopted unanimously with the exception of “V. Board of Directors” term of office. The proposal to have board members elected for three years was rejected by a majority of the board members. Jane Hayman was in favor of a three year term and voted against the two year term due to her concerns about continuity and institutional knowledge that would accrue if the term was longer. Other members felt that given the current lack of interest in serving, that a longer term would be a deterrent to running for office. The bylaws were adopted by the board and will be presented to the membership for approval along with the new board nominations in October.

c. Environmental Committee: no report

d. Traffic & Safety Committee:

i. Several board members expressed concern about the ongoing construction on Wooldridge and the lack of information about the project. John Volz said he would contact Council Member Tovo’s office and request an update.

e. Government Affairs:

i. As a follow up to the June meeting, the board discussed the possibility of hosting a community forum. Jane said she would reserve a date at the library and Charles said he could contact Bill Brice at the Downtown Austin Alliance (DAA) for assistance in getting speakers.

VII. New Business – no new business was discussed

Trevor adjourned the meeting at 7:14 pm.