

# PHNA Board Meeting Minutes

## 10/02/2018

- I. Call to order at 6:40 pm, verify attendance and establish quorum. Completed.  
Board Members in Attendance: Trevor Armstrong, President; Charles Heimsath, President-Elect; Barbara Hunt, Secretary; Frank Walsh, Treasurer; Ron Unger, Treasurer-Elect; Marion Forbes, Environment Committee  
Not in attendance: Jane Hayman, Policies and Procedures  
Visitors: Hilary Saltzman and Lisa Belcher
- II. Presentations/Discussions by Outside Groups:
  1. Hilary Saltzman presented agreements with the two carriage companies, planned for December 10.
    - a. Each company has liability insurance, so PHNA does not have to carry any for this event.
    - b. Each company has 4 carriages, making a total of 56 rides.
    - c. Last year, the price for each carriage was \$115, or \$120 with a credit card or Pay Pal. This year, Austin Carriage Rides (Cherie) is charging \$800 per carriage, or \$750 with no rain date. Die Gelbe is charging \$725 per carriage. That makes a total of \$6100 for the evening. Trevor Armstrong suggested that Hilary try for \$775, with a rain date, with Cherie. Then we could keep the price at \$115 (\$120 with a credit card or Pay Pal). Frank Walsh will pay a \$400 deposit and pay the remaining balance on December 9.
- III. Agenda reviewed.
- IV. September meeting minutes reviewed and approved. Trevor noted that the web master has clarified that PHNA needs to list tasks of what needs to be done for a basis of pricing. The Board agreed to this arrangement.
- V. Office Reports
  - A. President Trevor Armstrong reported on an update to the PHNA Directors and Officers Liability Insurance Policy. He said that the Board had thought the insurance should cover the carriage rides, but now that is apparently unnecessary. He will try to reduce the amount of the premium before November, when it comes due. We have two companies to choose from.
  - B. President-Elect Charles Heimsath reported that Trevor told him that the ballot and John Volz's profile are on the website. People can print that ballot and mail it in or they can vote at the picnic. Charles said he would print a stack of ballots to have at the picnic. He suggested that, next year, we start emailing members individually to renew their membership at an early date. Frank said he would ask Lisa where the ballot box is.
  - C. Secretary Barbara Hunt – No report.
  - D. Treasurer Frank Walsh presented the financial report. He said he plans to reformat the report to show the total as of the end of each month. On the statement, he will pay out Security, which

has already been paid but does not appear that way on the report. The Financial Report was approved.

- E. Treasurer Elect Ron Unger reported that PHNA has received 66 membership renewals for 2018-2019. He is reviewing old and new membership lists in order to delete families who have moved out of the neighborhood.

VI. Committee Reports

- A. Communications Committee – President Trevor stated there is no update to the website, but that it needs to be simpler. He will work with Jane and the web admin to improve it after the picnic and carriage rides are over.
- B. Bylaws/Policies and Procedures Committee – No report.
- C. Environment Committee –
  - 1. Marion Forbes reported that Shoal Creek Conservancy has been trying to incorporate history into their mission. They have been hosting community involvement meetings.
  - 2. She has tried to communicate with Sabrina Brown concerning the triangles, but has been unable to reach her.
  - 3. Marion also said that the City and UT students have been pruning and cleaning up along the Shoal Creek greenbelt.
- D. Traffic and Safety Committee – No report.
- E. Government Affairs Committee – Ben Fauber reported that the Austin City Manager has been replacing his staff. He also noted that Proposition J on the November ballot gives citizens the right to vote on changes to the city building codes.
- F. Social Committee – Barbara Hunt reported on the picnic arrangements. Trevor noted that, so far, 55 households will be attending. Charles and Trevor volunteered to order the food. The list of volunteers was discussed, and Board members volunteered to help. It was agreed to distribute flyers to each home in the neighborhood next year to advertise the picnic. Marion asked where to place signs advertising the picnic, and there was discussion on locations.

VII. Open Forum – None

- VIII. Old Business – Charles Heimsath announced that due to personal time restrictions, he cannot assume the responsibilities of President. The next Board will choose a President.

- IX. The meeting was adjourned at 8:25 pm. The next meeting will be on Tuesday, November 8, at 6:30pm, at the home of Barbara Hunt, 1600 Preston.