

PHNA Board Meeting Minutes

8/08/2018

- I. Board Members in Attendance: Trevor Armstrong, President; Charles Heimsath, President-Elect; Barbara Hunt, Secretary; Jane Hayman, Bylaws/Policies and Procedures; Ben Fauber, Government Affairs; Marion Forbes, Environment Committee. Not in attendance: Frank Walsh and Ron Unger.
- II. Call to order at 6:46 pm, verify attendance and establish quorum. Completed.
- III. Reviewed agenda.
- IV. Reviewed and approved July meeting minutes.
- V. Office Reports
 - A. President Trevor Armstrong reported that, because the Security account no longer had any money in it, the remainder of the 30-day notice to Sentry Security was paid with funds from the general account. This was a one-time expense.
 - B. Vice President Charles Heimsath – No report.
 - C. Secretary Barbara Hunt – No report.
 - D. Treasurer Frank Walsh – Frank was not at the meeting, but Lisa Walsh distributed the financial report showing January through July. The account operating balance is \$6,473.69.
 - E. Treasurer Elect Ron Unger – No report.
- VI. Committee Reports
 - A. Communications Committee
 1. President Trevor said that he plans to send out a President’s email soon, informing the neighborhood of upcoming events and that it is time to pay dues. He will also outline the ways in which dues are spent. The membership year is October 1 through September 30, but payment may begin now for next year.
 2. Jane Hayman wants to promote the annual picnic through photos of past picnics on the website. She is asking neighbors to send them to her. She would especially like pictures of older members so that people won’t think that this is a picnic only for young families.
 - B. Bylaws/Policies and Procedures Committee
 1. Lisa Stark-Walsh presented further changes to the bylaws, to amend what was voted on last month. The Board voted to change the deadline for biographies to be submitted by candidates for the Board to September 25th.
 2. An email will be sent out, requesting nominees for the Board.
 3. The Committee will meet before the next board meeting and carefully go through the bylaws and policies and procedures.
 - C. Environment Committee – No report.

- D. Traffic and Safety Committee – Trevor Armstrong said that, during May and June, he sent emails as well as a Nextdoor message, that Security Patrol would be stopped soon if the security fund didn't receive contributions. Although two people offered to fund it with generous contributions, that didn't seem sustainable. There is not enough neighborhood support to keep it going. Charles Heimsath said that if neighborhood safety is at risk sometime in the future, this could be revisited. At that time, PayPal may be adjusted to allow people to become sustaining contributors.
 - E. Government Affairs Committee – Ben Fauber reported on CodeNext. He said that Mayor Adler has shelved it, and members of the City Council who had been in favor of CodeNext agreed to shelve it. We may see it come back later under a different name. Charles said that he hopes the Mayor and Council will develop policy first and then do the rewrite.
 - F. Social Committee – Barbara Hunt reported that she had met with the picnic committee and they had divided the jobs. She outlined the businesses contacted for services and their prices, the activities that are planned, and discussed the picnic budget. Members of the Board want to provide margaritas, so she will look into the rental of a machine. At a later date, people will be asked to RSVP.
- VII. No open forum
- VIII. Old Business – Renewal of the insurance policy. Jane wanted to explore covering carriage rides, since the carriage companies do not carry liability insurance. The insurance premium is based on the total amount of money in the Association bank account. Without the money donated for Security, that total will be much lower than in previous years, so the premium should be lower. Lisa observed that communications and internet-related provisions had been added to the insurance coverage in a previous year. We will try to decrease the amount of the premium.
- IX. New Business - None
- X. The meeting was adjourned at 8:15 pm. The next meeting will be on Tuesday, September 11, at 6:30pm, at the home of Jane Hayman, 1410 Wooldridge.